

# ANNUAL MEETING OF THE COUNCIL

held at Aylesford Football Club Pavilion on

## Tuesday 19 May 2015

**Present:** Cllrs Ambrose, Balcombe, Ms Dorrington, Elvy, Mrs Gadd, Gledhill, Rillie, Smith, Winnett, Wright

**In attendance:** Mr Harris, Clerk    Mrs Collier, Deputy Clerk

**Others:** 3 Members of the Public

**Apologies:** Cllrs Base, Mrs Brooks  
County Councillor Homewood  
Borough Councillors

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### AGENDA ITEM 1 - **Declarations of Interest additional to those contained in the Registry of Members' Interests**

1.1 - There were no declarations of interest additional to those contained in the Register of Members Interests.

1.2 – The Clerk reminded Members that following the Parish Councils elections, all Members are required to complete a new Notification of Disclosable Pecuniary Interests.

### AGENDA ITEM 2 - **Apologies for absence**

2. Cllr Base – TMBC meeting. Cllr Mrs Brooks – care of elderly relative. Apologies and the reasons for them were noted and accepted.

### AGENDA ITEM 3 - **Election of Chairman of Council: Declaration of Acceptance of Office**

3. Cllr Roger Gledhill was proposed as Chairman by Cllr Elvy, seconded Cllr Balcombe. Cllr Gledhill accepted the nomination with thanks and was unanimously elected.

Cllr Gledhill made his Declaration of Acceptance of Office before the Clerk.

### AGENDA ITEM 4 - **Election of Vice-Chairman of Council**

4. Cllr Mrs Joyce Gadd was proposed as Vice Chairman by Cllr Elvy, seconded Cllr Balcombe. Cllr Mrs Gadd accepted the nomination with thanks and was unanimously elected.

**AGENDA ITEM 5 - Welcome to New Parish Council Term**

5. Cllr Gledhill welcomed all re-elected Members to the new Council Term.

Current Vacancies stand at – Aylesford South 4, Eccles 2, Walderslade 2.

Four applications for co-option have been received by the Clerk – Mr Homewood, Dr Shelling, Mr Hammond and Mr Walker. It was **agreed** these applications will be considered at P&R on 2 June and if approved be invited to make their Declarations before the Clerk on or before Council on 21 July. Applications will be available for Members to view at P&R or in the Parish Office beforehand.

**AGENDA ITEM 6 - To confirm as a correct record the Minutes of the Council Meeting held on 17 March 2015**

6. These Minutes were proposed as a correct record of the meeting by Cllr Gledhill, seconded Cllr Smith and actions included to be accepted. **AGREED**

**AGENDA ITEM 7 - Matters Arising from the previous minutes (including those which required Members' action)**

7. There were no Matters Arising.

**AGENDA ITEM 8 - Chairman's Announcements**

8.1 – Cllr Gledhill thanked Members for his reelection as Chairman. It was a role he was enjoying with the able and professional assistance of the Council's staff and fellow councillors. It was a privilege to serve the Parish in this way. He particularly thanked Cllr Mrs Gadd for her support as Vice Chairman.

8.2 – Cllr Gledhill thanked Nigel Tiller for his many years of service as a Councillor particularly representing the Blue Bell Hill Ward and as Chairman of the Environmental Services Committee. His input and sense of humour will be greatly missed by Members following his move from the area.

8.3 – Cllr Gledhill congratulated Cllr Michael Base on his election to the Borough Council.

8.4 – Cllr Gledhill advised Members that he has been invited to attend a service to mark the 150<sup>th</sup> anniversary of Wouldham Primary School on 17 June. He was pleased to be invited and will attend.

**AGENDA ITEM 9 - Adjournment of the meeting to allow for public participation (subject to the limitations of Standing Order 29 d)**

9. There was no public participation requested and the meeting was reopened.

**AGENDA ITEM 10 - Law and Order in the Parish**

10. Reports from PCSOs Iantosca and Tiller were distributed to all Members and attached at **Appendix A** to the bound copy of these Minutes.

**AGENDA ITEM 11 - To receive the observations of the County Councillor**

11. Apologies due to another engagement have been received from County Cllr Homewood.

**AGENDA ITEM 12 - To receive the observations of the Borough Councillors**

12. Apologies due to a TMBC meeting have been received from all Borough Councillors.

**AGENDA ITEM 13 - Committee Reports/Minutes: to consider and adopt; to deal with any matters arising**

**13.1 - Policy and Resources – 7 April 2015**

Proposed by Cllr Gledhill, seconded Cllr Balcombe as an accurate record of the meeting and actions included to be accepted. **AGREED**

There were no matters arising.

**13.2 – Policy and Resources - 5 May 2015**

Proposed by Cllr Gledhill, seconded Cllr Balcombe as an accurate record of the meeting and actions included to be accepted. **AGREED**

Matters Arising

11.2 – Annual Meetings – Presentation earlier this evening to Mrs Burnham-Jones was well attended by Members and appreciated by Mrs Burham-Jones.

**13.2 - Environment Services – 24 March**

Proposed by Cllr Elvy, seconded Cllr Wright as an accurate record of the meeting and actions included to be accepted. **AGREED**

There were no matters arising.

**13.3 – Environmental Services - 28 April 2015**

Proposed by Cllr Elvy, seconded Cllr Wright as an accurate record of the meeting and actions included to be accepted. **AGREED**

## Matters Arising

6. Eccles Recreation Ground – Skateboard Park. Project completed to a good standard. Well received by local residents. Clerk reported receipt of a thank you card from local children. Noted with pleasure. Installation of a bench being priced.

### 13.4 - **Planning – 7 April 2015**

Proposed by Cllr Wright, seconded Cllr Elvy as an accurate record of the meeting and actions included to be accepted. **AGREED**

There were no matters arising.

### 13.5 – **Planning - 5 May 2015**

Proposed by Cllr Elvy, seconded Cllr Mrs Gadd as an accurate record of the meeting and actions included to be accepted. **AGREED**

## Matters Arising

5. Any Other Business – Street Naming. Developer has agreed to ‘Kissick Gardens’ for 470 Maidstone Road, Blue Bell Hill development. This was welcomed by Members.

### AGENDA ITEM 14 - **To appoint representatives to Outside Bodies**

Names as forwarded to the office will be finalised at P&R on 2 June 2015

### AGENDA ITEM 15 - **Appointments to Standing Committees**

Names as forwarded to the office will be finalised at P&R on 2 June 2015

### AGENDA ITEM 16 - **Appointments to ad hoc committees**

Names as forwarded to the office will be finalised at P&R on 2 June 2015

### AGENDA ITEM 17 - **Accounts for Payment**

17.1 - Payment list distributed to all Members and attached at **Appendix B** to these minutes.

22 payments totalling £59,005.31 were checked and proposed for payment by Cllr Mrs Gadd, seconded Cllr Elvy. **AGREED**

17.2 – The Clerk sought agreement to an interim payment of £20,000 to Kent Turf Care in respect of work already carried out to refurbish the redundant tennis courts. Preparation work and fencing have been completed. KTC are awaiting delivery of the galvanised tennis net and goals to complete the project. Immediate payment of the £20,000 was unanimously **AGREED**.

**AGENDA ITEM 18 - To consider any other items of correspondence/Any Other Business**

18.1 – **Council Insurance** – The Clerk reported that the Finance Officer has carried out a search of insurance premiums for the Public Liability Insurance due at the beginning of June and has obtained a 3 year quote from Zurich Insurance totalling £3365.69 annually, saving of over £3000 on last year's premium. This was well received by Members and **agreed** for immediate payment to ensure cover is in place at the beginning of June.

18.2 – **Annual Audit Return (2014/15)** - This is now complete and figures have been reviewed by the Internal Auditor on 12 May 2015. The Clerk asked that P&R on 2 June be authorised to check and agree the documents in order to meet the deadline for return to the Audit Office. **AGREED**

**AGENDA ITEM 19 - Chairman to move that: 'The press and public be excluded from the remainder of the meeting as publicity for any confidential aspects of the business identified in agenda items 1 – 18 above would be likely to prejudice the public interest.'**

There were no confidential items of business this evening.

**AGENDA ITEM 20 - Closure of the meeting**

There being no further items of business, meeting closed at 8.17pm.